

# Volgenau School of Information Technology & Engineering

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## Revised GTA/GRA Salary Matrix Effective January 10, 2007

Salary Schedule	Graduate Teaching Assistants	Full-time AY
Masters Students	Original appointment	\$9,818
	Reappointment (2 <sup>nd</sup> year)	\$10,466
	Reappointment (3 <sup>rd</sup> year and beyond)	\$10,884
Ph.D. Students	Original appointment	\$11,329
	Reappointment (2 <sup>nd</sup> year)	\$12,084
	Reappointment (3 <sup>rd</sup> year and beyond)	\$12,566

Salary Schedule	Graduate Research Assistants	Full-time AY
Masters Students	Original appointment	\$9,818 –\$15,947
	Reappointment (2 <sup>nd</sup> year and beyond)	\$10,466 - 18,226
Ph.D. Students	Original appointment	\$11,329-\$17,087
	Completed all PhD coursework	\$12,084-\$20,504
	Completed comprehensives	\$12,566-\$23,922
	Candidates (all but dissertation)	\$12,566-\$27,338
School GRAs	Masters	\$11,391
	PhD	\$15,947

### Tuition Waivers

All graduate assistants, regardless of funding source, who are employed by IT&E, are eligible for tuition benefits as detailed below. Tuition waivers are not awarded to IT&E students employed by other GMU units. Summer employment does not include tuition benefits. The minimum employment requirement for a tuition benefit is part-time (10 hrs/wk) for one semester. GTAs and GRAs receive the same minimum tuition benefit. Principal investigators may choose to provide greater tuition benefits, as allowed by their research budgets. In order to receive a tuition waiver, the student must earn at least the minimum semester salary.

GTAs receive tuition waivers for courses that are directly applicable to their degree. Waivers may be requested for courses that are not applicable to the degree, via the student's advisor through the Associate Dean for Graduate Studies. Doctoral students may not use tuition waivers for dissertation or independent study credits in excess of that required for the degree.

***Please Note: Tuition waivers are applicable only to tuition. Additional fees incurred relating to registration are not covered by tuition waivers and are the responsibility of the student. Additionally, credit to the student's account will only be granted for the amount of the student's tuition.***

- GTAs and School-funded GRAs receive *tuition waivers*. Department Administrators are responsible for verifying the employment eligibility and enrollment status for all tuition waiver requests prior to submission. Requests for Tuition Waivers for GTAs must be submitted on an excel spread sheet and

forwarded to the Human Resource Coordinator for the Volgenau School of IT&E. The Human Resource Coordinator will in turn forward all tuition waiver requests for processing to the Financial Aid Office.

- Sponsored Research funded GRAs have their tuition paid by the project on which they are employed.
- Tuition for School GRAs will be processed centrally by the Dean's Office. School GRAs receive tuition waivers only under pre-approved special circumstances. These are:
  - Research sponsor/funding agency specifically prohibits payment of tuition;
  - A cost-sharing agreement was pre-approved during the initial budget process;
  - GRA is awarded and funded by School or Provost.